

Updated 3/4/2022

Newly Hired Employee Resources

Reminder, the following resources are available on the Mctime Informational Website, www.montgomerycountymd.gov/Mctime, Resources Tab, to assist with the onboarding of newly hired employees.

New Employees:

- [New Employee Information](#)
- [New Employee Frequently Asked Questions \(FAQs\)](#)
- [Employee Tasks Job Aid](#)
- [Manual Time Tracking Form](#)

Please try to resolve all timekeeping questions to you supervisor/manager, [Mctime Point of Contact List \(including Holiday Coordinators\)](#). There are numerous other timekeeping resources on the [Mctime Informational Website](#). Feel free to suggest new topics.

Timekeeping Questions? Contact: Mctime@montgomerycountymd.gov

